



# TOWN OF CHESHIRE

191 CHURCH STREET | CHESHIRE, MASSACHUSETTS 01225  
PHONE (413) 743-1690 | FAX (413) 743-0389

WWW.CHESHIRE-MA.GOV

## CONSERVATION COMMISSION

### Permit Filing Fees

Fees must be paid at the time of the application filing. Filing Fees must be paid by cash or check payable to the Town of Cheshire. All fees include the permitting fee. Additional fees for legal notice publishing and abutter notices will be imposed for the following:

- Notice of Intent (NOI)
- Request for Determination of Applicability (RDA)
- Order of Conditions (OoC) Amendment

#### Legal Notice Fee

This fee is dependent on the word count of the Legal Notice and will be communicated to the applicant at the time of posting. This is required for an NOI, RDA, and/or an OoC Amendment.

#### Abutters Notice Mailing Fee

The NOI and OoC Amendment require you to notify your abutters within a 300 ft. radius. A certified list of abutters can be obtained in the Town Assessors Office. Proof of mailing must be provided to the Executive Assistant's office located in the Community House at 191 Church St. Both certified mail return receipts (green cards), or a certificate of mailing from the post office are adequate forms of proof of mailing. If the applicant would prefer that the Executive Assistant's office do this for them, a \$55.00 fee is required.

The "Notification to Abutters" template from the mass.gov website can be found here:

<https://www.mass.gov/doc/notification-to-abutters/download>

***Additional fees are based on permit type as specified below:***

#### **Request for Determination of Applicability (RDA)**

- Residential/Non-Commercial: \$35.00
- Commercial \$75.00

#### **Notice of Intent (NOI)**

- MA DEP Filing Fee
  - The NOI Fee Form is found on the DEP website at [www.mass.gov/dep](http://www.mass.gov/dep). Please complete and submit the NOI Fee narrative accompanying the NOI Fee Form that explains in one paragraph the calculation of the DEP Filing Fees for the NOI.

#### **Abbreviated Notice of Resource Area Delineation (ANRAD)**

- Residential/Non-Commercial: \$50.00
- Commercial: \$100.00

Approved by the Conservation Commission



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**Order of Conditions (OoC) Extension: \$50.00**

**Order of Conditions (OoC) Amendment: \$50.00**

Respectfully Submitted,

Mia Francesconi, Executive Assistant

Approved by the Conservation Commission on January 6, 2024

Mary Summers - Chair

Raymond Killeen - Member

Brett Gelinas - Member

Approved by the Conservation Commission

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